



## Marine Patroller Job Description

Revision: 12.14.2023

Title: PaBIA Marine Patroller  
Reports To: PaBIA Marine Services Supervisor/Director  
Location: Ojibway Island, Pointe au Baril  
Duration: June 22<sup>nd</sup> – September 1<sup>st</sup>, 2024 (approximately 10 weeks)

**Do you like spending the summer outdoors in the Pointe au Baril area? Are you interested in the natural world around you? Do you have a desire to work in the Pointe au Baril Cottage community? If so, we want you!**

### **Position Overview**

The purpose of the Pointe au Baril Islander's Association (PaBIA) Marine Patrol is to support PaBIA's mission to: "unite our island and coastal community while preserving and protecting its unique natural environment"

PaBIA initiated the Marine Patrol (MP) Program in 1998 to promote local boating safety and to augment the change in provincial boating regulations. As the needs of the Pointe au Baril area changed, the Marine Patrol has shifted its primary focus to environmental issues, and community engagement.

The Marine Patroller responsibilities are focused on three key areas: Community Relations, Environmental Monitoring and Reporting, and support of Member Activities. The job requires knowledge and interest in the Pointe au Baril communities, environment, and a high level of independence and maturity.

### **Key Responsibilities**

#### **1. Community Relations**

- Act in a professional and responsible manner that represents PaBIA and the Marine Patrol in a positive light to the PaBIA membership and the permanent residents of the Pointe au Baril community.
- Support Member Activities sponsored by PaBIA such as the junior and senior regattas, the annual triathlon, and sailing races.
- Promote and support education of young Ojibway campers by assisting with GBLT educational activities (Conservation Quest) and promoting visits to GBLT sites.
- Support special events sponsored by partners such as GBLT, GBB, GBF etc. such as Awareness events and Fundraising events. Act as guides, liaison, safety ambassador, participant, or other as required.

#### **2. Environmental Monitoring and Reporting**

- Work with the GBLT to monitor the 14 GBLT properties in the Pointe au Baril area by performing site visits and documenting recreational use or property abuse, conducting ecological inventories, removing any garbage or invasive plant species, and educating visitors on the permitted and prohibited uses of the GBLT properties.
- Work with Georgian Bay Biosphere (GBB) to support the Township of the Archipelago's (TOA) Water Quality Monitoring program by conducting and documenting water temperature, clarity, and dissolved oxygen.
- Help organize and support environmental activities as required each year such as Phragmites cutting.
- Conduct regular monitoring of local recreational areas on Crown/Treaty Lands and any Conservation Reserve areas identified by PaBIA. Document and restore the site to a natural condition.

#### **3. Administration**

- Prepare a year-end report summarizing the Marine Patrol summer activities and any noteworthy events for all partners including GBLT, GBB, and GBF.

- Record all activities performed on behalf of partners, documenting them in the appropriate locations, including various databases and weekly time sheets.

#### **Prerequisites - Do you have:**

- A current boat operator's license
- The ability to operate a pleasure craft in local Pointe au Baril waters
- Access to accommodations in the Pointe au Baril area and capability to commute by water

#### **Qualifications - Are you:**

- A college or university level student with an interest or experience in environmental and/or social sciences
- Excellent communication skills (written and verbal) and a proven ability to work in a team
- Relevant work experience that demonstrates maturity, initiative, and the ability to work independently with minimal day-to-day supervision
- Interest in engaging the community through social media including instagram, facebook, and weekly e-newsletters
- Desire to work in and for the Pointe au Baril community

#### **Other Desired Skills - We would love it if you also have:**

- Current certificate for Emergency First Aid, CPR, AED
- Extensive knowledge of the Pointe au Baril area and waterways or experience navigating using nautical charts
- Ability to steer a 24-foot centre console boat in rough weather conditions

#### **On-the-Job Training Provided - We will train you on what you need to know!**

- PaBIA Marine Services Procedure Manual – Marine Services Director
- Effective Social Media communications – PaBIA Social Media Coordinator
- Boat Handling and Navigation – Marine Services Director
- Environmental Monitoring & Stewardship – Georgian Bay Land Trust
- Water Quality Monitoring – Georgian Bay Biosphere
- Phragmites Management – Georgian Bay Forever

#### **Employment Commitment**

- 10 weeks; 5 days (40 hours) per week; work includes weekends, with Tuesday's and Wednesday's off after the training period is complete.
- Marine Services Training: tentatively scheduled from June 22 to June 30, 2024
- Marine Services "on the water" Operations: July 1 to Sept 1, 2024 (with some flexibility)

#### **Salary**

- Compensation is set at \$18 - \$20 per hour depending on skills and experience.
- A bonus of \$1 per hour will be paid at the end of the summer if the full employment period is completed.

#### **To apply**

- Email a copy of your resume and cover letter to Emma Berton, Marine Services Supervisor [emmacberton@gmail.com](mailto:emmacberton@gmail.com) and Cath Fairlie, Director or Member Safety [cath.fairlie@gmail.com](mailto:cath.fairlie@gmail.com), prior to **Friday, February 16, 2024**.
- All candidates will be notified of their application status. Only the most qualified candidates will be contacted to schedule a telephone interview.
- Telephone interviews will be conducted starting the week of **February 26th, 2024**. Successful candidates notified by **March 15<sup>th</sup>, 2024**.

