Pointe au Baril Islanders' Association
Marine Patroller Job Description
Revision: 01.01.2019

Title: PaBIA Marine Patroller
Reports To: PaBIA Marine Patrol Supervisor
Location: Ojibway Island, Pointe au Baril
Duration: June 22nd – September 2nd, 2019 (approximately 10 weeks)

Position Overview

The purpose of the Pointe au Baril Islanders' Association (PaBIA) Marine Patrol is to support PaBIA's mission to: "unite together our water access community to promote, protect and preserve this unique and natural region."

PaBIA initiated the Marine Patrol (MP) Program in 1998 to promote local boating safety and to augment the change in provincial boating regulations. As the needs of the Pointe au Baril area changed, the Marine Patrol has shifted its primary focus to environmental issues while still maintaining its vigilance on water safety. Since 2005, PaBIA has partnered with the Georgian Bay Land Trust (GBLT) to maintain Pointe au Baril's environmental goals.

The Marine Patroller responsibilities are focused on four key areas: Boating Safety, Environmental Monitoring and Reporting, Activity Reporting and Analysis, and Community Public Relations. The job requires knowledge and interest in the Pointe au Baril environment, excellent boating skills, and a high level of independence and maturity.

Key Responsibilities

1. **Boating Safety and Member Safety**
   - Maintain a visible presence on the water by monitoring boat traffic and operator handling; advising boat operators of safety concerns; and reporting any serious infractions to the OPP if warranted.
   - Monitor the location and condition of local waterway buoys/markers by maintaining the database of GPS locations for each buoy/marker; reporting any damaged or missing buoys/markers; and recommending additional markers that would help PaBIA promote safe boating.
   - Provide education on boating safety by assisting with boating safety and skills sessions and working with the Canadian Coast Guard to develop a program of voluntary boat inspections.
   - Support Emergency First Responders by contacting appropriate authorities regarding any fire or other emergency; attempting to identify the emergency/fire location; assisting community emergency response team members or other authorities in locating safe, practical landing sites; keeping non-participants at a safe distance; and providing other assistance as requested by first responders.
   - Support special events sponsored by both PaBIA and GBLT such as the Junior and Senior Regattas, Fireworks, and GBLT Fundraising or Awareness events. Act as guides, liaison, safety ambassador, participant, or other as required.
   - Visit PaBIA members to check on their safety when requested by family.

2. **Environmental Monitoring and Reporting**
   - Help PaBIA make a positive impact on the local Georgian Bay environment
   - Work with the GBLT to monitor the 14 GBLT properties in the Pointe au Baril area by performing site visits and documenting recreational use or property abuse, conducting ecological inventories, photographing species (invasive or rare), removing any garbage left by site visitors, removing invasive plant species, and educating visitors on the permitted and prohibited uses of the GBLT properties.
   - Conduct regular monitoring of local Crown Land recreational areas and any Conservation Reserve areas identified by PaBIA. Clean-up any trash and restore site to a natural condition and document the site condition.
   - Work with Georgian Bay Biosphere Reserve (GBBR) to support the Township of the Archipelago's (TOA) Water Quality Monitoring program for PaBIA by conducting and documenting bi-weekly water quality tests.
   - Educate visitors to the Pointe au Baril area by providing topical handouts. Make handouts available in displays and on community bulletin-boards (Ojibway Club, Marinas, Community Centre).
   - Promote and support education of young Ojibway campers by assisting with GBLT educational activities (Conservation Quest) and promoting visits to GBLT and Crown Land sites.

3. Administration

- On a daily basis, record all activities or incidents in the Marine Patrol database, identifying all safety concerns or inappropriate conduct such as: reckless or inconsiderate operation of watercraft; high density use of anchorages; broken or missing markers; brush dumping; and inappropriate camping practices.
- Record all activities performed on behalf of the GBLT, documenting them in both the Marine Patrol database and the GBLT database. Include photographs and GPS coordinates where ever appropriate.
- Document all water quality monitoring results and prepare a year-end summary for GBBR.
- Prepare a year-end report summarizing the Marine Patrol summer activities and any noteworthy events for both GBLT and PaBIA.
- Report all infractions, issues, or concerns to Marine Patrol Supervisor.

4. Community Public Relations

- Act in a professional and responsible manner that represents PaBIA and the Marine Patrol in a positive light to the PaBIA membership and the permanent residents of the Pointe au Baril community.
- Promote an image of support and assistance to Pointe au Baril community and promote a sense of cooperation with the permanent community.

Qualifications

- A college or university level student with an interest or experience in an environmental or outdoor recreational field
- Good communication skills (written and verbal) and a proven ability to work in a team
- Relevant work experience that demonstrates personal responsibility and leadership
- Possesses a current boat operator's license
- Good seamanship and ability to steer a 24-foot center console boat in rough weather conditions
- Knowledge of the Point au Baril area and waterways
- Access to accommodation in the Pointe au Baril area and capability to commute by water
- Preference will be given to family members of PaBIA members

Training on the job provided:

- Environmental Monitoring & Stewardship – Georgian Bay Land Trust
- Water-based Emergency Practices – Canadian Coast Guard (as available)
- Practical First Aid/CPR/First Response in the Pointe au Baril area – Emergency Medical Services Parry Sound
- Water Quality Monitoring – Georgian Bay Biosphere Reserve
- Radio Operator's Certificate – Marine (VHF Radio) – Canadian Power Squadron
- PaBIA Policies and Marine Patrol Procedures – Marine Patrol Supervisor

Employment Commitment

- 10 weeks; 5 days (40 hours) per week; work includes weekends, with two week-days off after the first weekend
- Marine Patroller Training: tentatively scheduled from June 22nd to June 30th, 2019
- Marine Patrol "on the water" Operations: July 1st to Sept 2nd, 2019

Salary

- Compensation is set at $17 - $19 per hour depending on skills and experience.
- Junior Patrollers (first year) can expect $17/hour, while Senior Patrollers can expect up to $19/hour.

To apply

- Email a copy of your resume and cover letter to Cath Fairlie, Marine Patrol Supervisor and Nancy Rogers, PaBIA Secretary-Treasurer prior to **Friday, February 22nd , 2019.**
- All candidates will be notified of their status; however, only the most qualified candidates will be contacted to schedule a multi-party telephone interview.
- Telephone interviews (30 – 40 minutes) will be conducted the week of **March 11th – 15th, 2019**.
- Interviews will be completed, and successful candidates notified by **March 23rd, 2019**.